



Minutes of PTFA Committee Meeting 16/07/2019 at The Link

1. Welcome and members present

Gina Bailey
Casey Cox
Tess Miller
Sam Prouse
Lynn Brown
Ruth Bolwerk
Laura Cook

2. Apologies

Vanessa Rouse
Sarah Short
Maria Lim Medcalf
Chris Medcalf

3. Approval of minutes of the last meeting

3.1 Tess Miller (Vice Chair) signed the constitution, as Vanessa Rouse Chair was unable to attend. The constitution was witnessed by Casey Cox.

3.2 The stay and play went really well, the parents requested another coffee morning during the next stay and play. Parents really appreciated parents coming and interacting with them.

3.3 Looking for more opportunities for PTFA to be present at other parent events in school.

Minutes approved

4. Matters arising (not covered elsewhere on the agenda)

4.1 Members voted on the winning design, which was decided to be PTFA, incorporating the bee and the rainbow theme.

Action: All children's entries will be put on the new page for the PTFA on the website, and children will receive a certificate.

Year 6 activity week has cost an extra £180 this year due to coach prices increase, the teacher asked if the PTFA would be happy to contribute to this.

Action: The PTFA agreed to give the Year 6 the total requested. **Total: £180.**

Action: The PTFA agreed to give each class £100 in the September – to spend on items that will have a yearlong impact eg. Parachute, creative equipment, wet play games. **Total £700.**

5. Financial report

5.1 Maria to create named signatories, PTFA agreed to the following signatories:

Vanessa
Ruth

Maria,
Casey,
Tess

6. Headteacher's wish list

- 6.1 Money being given for classes to invest in items that will have a yearlong impact.
- 6.2 PTFA to become increasingly active in school events.
- 6.3 Sensory garden for children to have outside learning.

7. Review purchasing arrangements

- 7.1 Bookers card has been sorted by Vanessa Rouse.
- 7.2 Film night sold 50 tickets so far – Ruth, Lynn, Sam, are able to attend.

8. Future events update

- 8.1 PTFA to attend at the transition morning and provide coffee.
- 8.2 Film night on Thursday.

9 Correspondence

None

10. Any other business (as applicable)

- 10.1 Leisure Zone has offered to donate prizes for a Christmas Fayre.
- 10.2 Martins will take left over toys off magazines and donate to the school.

11. Date, time and location of next meeting

Date of next meeting: The Link Tuesday 17th September 2019, 7pm.

This Template is a benefit of Parentkind membership. It is published by Parentkind for its members. Content in whole or part may be produced for the sole use of the PTA whilst in Parentkind membership. For further information please contact Parentkind on info@parentkind.org.uk. Parentkind has made every effort to ensure the content is accurate and correct at the time of publication, but some details may be subject to change without notice. Parentkind will not therefore be held responsible for loss or other liability that may result from actions or decisions taken by a PTA / member, based on this resource.