

# St James' Church of England Primary School



Opening doors to our future.

## St James' CofE Primary School

### Remote Learning Plan

September 2021



Our Core Christian Values: Respect, Responsibility, Community, Friendship, Forgiveness, Courage.

## REMOTE EDUCATION PROVISION: INFORMATION FOR PARENTS

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

### ***The remote curriculum: what is taught to pupils at home***

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

### ***What should my child expect from immediate remote education in the first day or two of pupils being sent home?***

All parents will be sent information regarding remote education provision and how this will look. Within this, there will be suggested learning for the initial day(s), including ways to prepare your child for home learning e.g.

- Setting up a space for your child to work in. Gather any resources that you may need for home learning (notify the school if there is anything needed).
- Agree the routine and expectations of home learning in your house. Maybe make a timetable, add in breaks, exercise and agree on timings. These need to fit around your home routine.

The school will:

- All parents will receive a letter from their teachers detailing the arrangements for home learning on the school website.
- Pupils will be provided with exercise books and resources to support home learning. Teachers will post timetables and assignments on the Virtual School area of the Pupil's Year Group Page, on the school website. <https://stjamescofeprimaryschool.co.uk/>
- Links for further resources will be made available in the Virtual School on each Year Group Page, for home learning programmes - Bug Club, Numbots, Purple Mash, Times Table Rock Stars etc.
- All classes have a class email for parents to communicate with their class teacher. Parents can send in work or ask questions if required.
- If parents require paper copies of work, they should email their class's email, and they will be made available for collection from the Office.



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***Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?***

At St James' CofE Primary School, we teach the same curriculum remotely as we do in school wherever possible and appropriate.

- teach a planned and well-sequenced curriculum so that knowledge and skills are built incrementally, with a good level of clarity about what is intended to be taught and practised
- use a curriculum sequence that allows access to high-quality online resources
- give access to high quality remote education resources
- online tools that will be consistently used across the school in order to allow interaction, assessment and feedback
- set work so that pupils have meaningful and ambitious learning activities each day in a number of different subjects

***Remote teaching and study time each day***

***How long can I expect work set by the school to take my child each day?***

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Reception	<ul style="list-style-type: none"><li>● A Phonics session (20 minutes)</li><li>● A Maths/Understanding the World session (20 minutes)</li><li>● Reading (10 minutes)</li><li>● Spelling (10 minutes)</li><li>● Fine Motor Skills (10 minutes)</li><li>● Physical activity (10 minutes)</li></ul> Small World Play across the week
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Key Stage 1	<p>3 hours per day</p> <ul style="list-style-type: none"> <li>• Times Table Rockstars (10 minutes)</li> <li>• Reading (10 minutes)</li> <li>• Spelling (10 minutes)</li> <li>• Physical activity (10 minutes)</li> <li>• An English session (40-60 minutes)</li> <li>• A maths session (40-60 minutes)</li> </ul> <p>A non-core subject session (40-60 minutes)</p>
Key Stage 2	<p>4 hours per day</p> <ul style="list-style-type: none"> <li>• Times Table Rockstars (15 minutes)</li> <li>• Reading (15 minutes)</li> <li>• Spelling (15 minutes)</li> <li>• Physical activity (15 minutes)</li> <li>• An English session (60 minutes)</li> <li>• A maths session (60 minutes)</li> <li>• A non-core subject session (60 minutes)</li> </ul>

### ***Accessing remote education***

#### ***How will my child access any online remote education you are providing?***

All home learning is accessible through the school's website <https://stjamescofeprimaryschool.co.uk/> via the virtual school on each child's year group page.

Timetables, activities, resources and links to platforms can all be found here.

Modes of delivery:

- Times Table Rock Stars - a carefully sequenced programme of daily times tables practice. Each week concentrates on a different times table, with a recommended consolidation week for rehearsing the tables that have recently been practised every third week or so.
- Bug club - combines printed books with interactive eBooks on a unique learning platform, providing a firm foundation for phonics and supporting deeper comprehension strategies.
- Numbots – understanding, recall and fluency in mental addition and subtraction
- Phonics play – interactive phonics games
- Oak Academy – online classroom
- Pre-recorded clips from the class teachers
- Zoom – two sessions per week for years 1-6



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## ***If my child does not have digital or online access at home, how will you support them to access remote education?***

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- Lending laptops to pupils where we have these available. These are DfE laptops, that are set up specifically for the pupil they are loaned to. The pupil must have access to their Office email account to use the device for security. Any pupil that is finding it difficult to access online learning due to a lack of device, we encourage them to either notify their class teacher when they call, email the class email address, phone the school on 01279 432459 or email the school [admin.harlow@dcvst.org](mailto:admin.harlow@dcvst.org) to request a device loan. We will endeavour to supply as many laptops as we are able. Parents will be asked to sign our device loan agreement outlining responsibilities.
- Lending devices that enable an internet connection (routers/dongles) where we have these available. Dongles that we have to loan are again provided by the DfE. Parents are encouraged to use the same approach to notify the school if they do not have internet access or if they have limited internet access.
- We will support parents where possible to access WIFI in order to enable learning online.
- Providing printed materials if pupils do not have online access – these will be delivered to pupils or can be collected from the school office (pre-arrangements to be made with the school – following the process above) and only on the proviso that the school are unable to help with online access. Arrangements are to be made with the class teacher regarding submitting work and receiving feedback – at least weekly.
- SEND pupils will be supported through a mixture of online and printed materials where appropriate.
- Extra reading books or exercise books can be picked up at the school if necessary.

## ***How will my child be taught remotely?***

We use a combination of the following approaches to teach pupils remotely:

Early Years:

- All parents will receive a letter from their teachers detailing the arrangements for home learning on the school website.
- pupils will be given a time table and activities to complete within the virtual school for their year group.
- teachers will provide a short clip or clips of recorded teaching, to support their learning
- most activities will link to a theme and may involve an audio book children can listen to initially to then complete linked activities
- teachers will record short lessons / audios where appropriate – primarily linked to phonics and reading
- Phonics play, Bug Club, BBC bitesize, Numbots are all used to support EY home learning approach



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- Each pupil will have their own login details for the home learning sites linked on the website, these were given at the start of the academic year. If there are any problems gaining access, the parent is to email the class teacher using the class email address OR, if unable to email, call the school office on 01279 432459

### KS1:

- All parents will receive a letter from their teachers detailing the arrangements for home learning on the school website.
  - pupils will be given a time table and activities to complete within the virtual school for their year group.
  - Two Zoom sessions per week – one will focus on a PSHE aspect of learning and the other a taught lesson (information for these are sent to parents weekly via ParentMail)
  - Use of further online resources including Bug Club, Numbots, Phonics Play, Purple Mash and Times Tables Rockstars are all used to support KS1 home learning approach.
- Each pupil will have their own login details for the home learning sites linked on the website, these were given at the start of the academic year. If there are any problems gaining access, the parent is to email the class teacher using the class email address OR, if unable to email, call the school office on 01279 432459

### KS2:

- All parents will receive a letter from their teachers detailing the arrangements for home learning on the school website.
  - pupils will be given a time table and activities to complete within the virtual school for their year group.
  - Two Zoom sessions per week – one will focus on a PSHE aspect of learning and the other a taught lesson (information for these are sent to parents weekly via ParentMail)
  - Use of further online resources including Bug Club, Numbots, Phonics Play, Purple Mash and Times Tables Rockstars are all used to support KS1 home learning approach.
- Each pupil will have their own login details for the home learning sites linked on the website, these were given at the start of the academic year. If there are any problems gaining access, the parent is to email the class teacher using the class email address OR, if unable to email, call the school office on 01279 432459

### Whole school:

- teach a planned and well-sequenced curriculum so that knowledge and skills are built incrementally, with a good level of clarity about what is intended to be taught and practised
- use a curriculum sequence that allows access to high-quality online resources
- give access to high quality remote education resources
- select the online tools that will be consistently used across the school in order to allow interaction, assessment and feedback



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- printed resources, such as textbooks and workbooks will be provided if the pupil is unable to access online learning – this is after the school has put all other mitigations in place to support access
- recognise that younger pupils and some children with special educational needs and disabilities (SEND) may not be able to access remote education without adult support and so we work with families to deliver a broad and ambitious curriculum appropriate for the individual child

## Rationale

We have chosen to deliver the majority of our lessons through pre-recorded lessons, so that pupils can stop, rewind and interact with the teacher's recording at their own level. The teachers, who know their children best have planned activities that will meet their classes needs and provide a broad and balanced curriculum for their cohort.

The schools believe that an online 'recorded' teaching platform has many benefits, a high-quality resource, that discounts any safeguarding issues that could arise if teachers were delivering lessons full time via live platforms. This pre-recorded approach allows for the lessons to be available to pupils at all times of the day and therefore families with multiple children and less devices can access this resource when they want to without being held to a time of day.

We have incorporated two Zoom sessions each week for Y1-6, which will allow the children to feel a sense of community and enable them to see their fellow class mates. Each Zoom session has a different focus, however within the week PSHE and a taught session will take place. All invitations and information regarding these are sent each week via ParentMail.

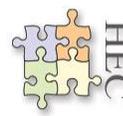
Please ensure you ask the class teacher for advice and support if needed. Teachers can offer suggestions to help with any issues and can talk to children when they call to encourage work. It is vitally important to take time to do other things as a family and to take time for yourself, ensuring good mental health and happy home lives. Do not forget, we are here to help!

## Engagement and feedback

***What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?***

Parental support (Appendix 1)

- Have an understanding of the weekly expectations of what your child needs to cover and make a plan for each day to achieve this
- Set up a routine that works for you as a family – timings/coverage – create a timetable to support if needed
- Plan for breaks
- If something is going well, persist further and see how far the learning takes you – follow the succession of lessons



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- Follow timings set out
- If something is not working, take a break and come back to it
- If the child is able to complete tasks unaided, allow them to
- Don't overwhelm yourself or your child – break up the learning into manageable chunks

### **Fulfilling expectations**

- Pupils are to engage with learning **daily**
- Send in the work that has been covered/completed **twice weekly** – this can be the work, photos or videos
- Ask the class teacher, via the class email, any questions about the learning if unsure
- Aim to complete all tasks set by the end of the week

### ***How will you check whether my child is engaging with their work and how will I be informed if there are concerns?***

- We request that work is emailed into the class teacher on a twice weekly basis – these emails will be acknowledged and feedback on the learning will be given in accordance with the school's marking policy.
- Attending the two zoom sessions each week – register taken and follow up from teachers with parents on their phone calls/emails
- If no emails are received (or work is not handed in for those with paper copies – agreed with class teacher/SLT), or your child doesn't attend the zoom, teachers will be following this up through a phone call on Wednesdays of each week to support remote learning and wellbeing. Teachers will request work to be submitted and will support by asking for specific lessons that the pupil may enjoy, and/or ask to see the start of a succession of lessons – putting in further deadlines and expectations.
- Teachers will be completing a remote learning communication log which is submitted to SLT on a weekly basis identifying little or no engagement with home learning – this is where further actions will be identified, including SLT follow up phone calls and home visits if necessary

### ***How will you assess my child's work and progress?***

Feedback can take many forms and will not be extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Teachers will respond to all work produced by pupils in line with the School's Marking Policy.



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- Pupils will receive 2 next step comments per week (one for English and one for Maths) following the school's marking policy after work is submitted by email.

### ***Additional support for pupils with particular needs***

#### ***How will you work with me to help my child who needs additional support from adults at home to access remote education?***

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- EHCP pupils invited to attend school
- Personalised learning for pupils with SEND needs
- 'One planning' meetings are still occurring, identifying any further needs with home learning
- SENco and assistant SENco communication with pupils is ongoing, supporting any further needs identified
- EYFS and Year 1 teachers plan their own remote learning PowerPoints including resources to engage learners, ensuring teaching clips are short and tasks that are creative
- Teachers are responding to parents' experiences with the remote learning and adapting where necessary for individual learners and groups

### ***Remote education for self-isolating pupils***

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

#### ***If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?***

If your child is well but isolating due to symptoms and is awaiting tests, or having to quarantine after a holiday, the class teachers will upload the activities prepared for in class onto the website.

If your child is physically unwell, then they need to rest as normal and we would not expect them to complete home learning.

If applicable, you should then upload the completed work for the class teacher to give feedback on. However, there will not be any videos for individuals isolating as the teachers will still be teaching in class.



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