



St James' Church of England Primary School
Opening Doors to Our Future
Supplementary Information Form 2023-24

Child's name	Date of birth	Gender
Address		
Parent/Guardian Name		Parent/Guardian Name
Address & Contact Telephone Number		Address & Contact Telephone Number
I have read and understand the Admissions criteria and am applying on the following grounds: (please tick all that apply)		
1. Looked After Children (LAC), Previously Looked After Children (PLAC) and Children Previously looked After from outside England. (PLAC) (as defined on page 18 of the Primary Education in Essex booklet).		
2. Siblings of pupils attending St James' CofE Primary School at the time of application.		
3. Regular attendance at public worship in any Christian church.		
4. Practicing member of any religious faith.		
5. Admission on social or medical grounds can be considered where the medical condition relates either to the child in question or a parent/carer, brother or sister or another relative/childminder. Supporting evidence in the form of a letter from a doctor or social worker or other relevant qualified, independent professional, would be required.		
6. Children of all staff will be considered where the parent has a permanent contract of employment. Their normal base of work must be at Paringdon Road, Harlow, Essex, CM18 7RH and their employment contract must have been in place for two or more years at the time of the closing date for application for admission.		
7. Proximity to the school with those living closest to the school having priority calculated by: For admissions purposes the LA uses data provided by Ordnance Survey (OS) to measure straight line distances. The OS data plots the coordinates of each individual property (the home address) which are referred to as address points. The definition of the home address is as described on pages 15-16 in <u>Essex Admissions Booklet</u> .		
Signed		Date

If you are applying under criterion 3 or 4 please complete the other side of this form and ask your Priest, Minister or Spiritual Leader to sign it before returning it to St James' CofE Primary School as soon as possible.



Our Core Christian Values: Respect, Responsibility, Community, Friendship, Forgiveness, Courage.

This Supplementary Information Form should be used if you are applying for a place at St James' CE Primary School. If you are applying under criterion 3 or 4, your Priest, Minister or Spiritual Leader should also complete the relevant sections.

This form is not an application form. It will be used in addition to the Local Authority's official application form and will allow the School Governors to place applications in order, according to the school's admission criteria.

Name of Child Date of Birth

Name of Parents/Guardians

Address

..... Postcode

Under which criterion are you applying? Tel No:

Signature of Parent/Guardian Date

If you are applying under criterion 3 or 4, please complete this section:

Name of church or place of worship

Name of Priest/Minister/Other

Contact details for above

How often do you attend?

Weekly Fortnightly Monthly Occasionally Other

How long have you been attending this place of worship?

Less than a month 1-6 months 6-12 months more than a year

If less than 12 months, have you been attending another place or worship regularly prior to joining this congregation?

Yes, for at least 6 months No Don't Know

Name of previous place of worship

If you are applying under criterion 3 or 4, please now pass this form to your Priest, Minister or Spiritual Leader and ask them to complete this section and return the form to the School Office as soon as possible.

I confirm that this family belong to our congregation and, to the best of my knowledge, the information on this form is accurate.

Name Signature



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